



PHYLLIS CODLING MCLAUGHLIN

111 Richwood Road, Milton, KY 40045 | (502) 514-3715
TwistedRootsResearch.com | TwistedRootsGenealogy@gmail.com

SERVICES

- Review of information provided by client
- Formulation of work plan
- Research and Analysis
- Copies, transcriptions or abstracts of documents, as appropriate
- Evaluation of documents
- Translations of foreign-language documents (optional; additional fee)
- Written report of findings, including negative findings, and recommendations for future research

FEES

Traditional Research Plan: \$750.00 for minimum of 20 hours and maximum of 30 hours over the course of three months. Option of two payments of \$325 is available, with first payment due immediately; second payment due within 30 days. This plan is renewable.

Genetic Genealogy Research Plan: \$1,500 for minimum of 20 hours and maximum of 30 hours over the course of three months. Option of three \$500 payments is available, with first payment due immediately; subsequent payments due in within 30 days and 60 days of agreement date. This plan is renewable.

ADDITIONAL EXPENSES

Client will reimburse Twisted Roots for fees such as postage, photocopies, parking, and other incidentals for approved on-site research trips. Trips requiring travel of more than 60 miles may incur fees for meals and accommodations, as approved by client. Mileage will be billed at rate authorized by IRS – currently \$0.70 cents/mile. (March 2025)

Client: Please complete the requested information on Page 2 of this agreement.

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RESEARCH REQUEST

NAME: _____

ADDRESS: _____

PHONE: _____ **EMAIL:** _____

Please provide the following information here or on attached sheet(s):

NAME/NAMES TO BE RESEARCHED: _____

RESEARCH GOAL(S): _____

EXISTING INFORMATION

To avoid being charged for duplicate work, client will provide any information already compiled on the person or family to be researched by Twisted Roots. This can be accomplished by allowing Twisted Roots access to an online family tree either at Ancestry.com or FamilySearch.com, or by providing a gedcom file via email that can be entered into a desktop program, such as Family Tree Maker. If none is available, client must provide copies of any documents that can be related to the person or family targeted for research. Hard copies of any previous research reports by other paid genealogists also should be included.

PAYMENT

Enclosed is a check for the initial payment of the selected plan: \$325 for traditional research, with the balance due within 30 days of agreement date; or \$500 for genetic genealogy, with a second \$500 payment due within 30 days and the final \$500 payment due within 60 days of agreement date. Payments may also be made via PayPal. No refunds; remaining payments voided only if agreement terminated before due.

CLIENT

SIGNATURE: _____ **DATE:** _____